



# Return Form

This form must be stuck on the returned package.  
No credit will be granted without this form.

Name (or business name) :

Contact date:

Purchase date :

Invoice # :

returned item(s) :

SKU	qty	SKU	qty

Reason for return :

## SECTION FOR INTERNAL USE ONLY

Approved by :

Return # :

CR-

Verified by :

Date received at warehouse :

Credit to be made     Return costs     Return to stock     Do not return to stock

\* Email to accounting when a credit or return fee is due

\* Scan and file in the cloud